

Welcome to Summer '12!

Welcome to the Boys & Girls Club of Assabet Valley's Full Day Summer Program! The Club's Team is so excited for another fun, game packed summer! Our main goal is to provide each and every child with a fun and safe place to play, learn, and build friendships.

The first step is to always hire a caring staff willing to work at achieving the goals. As in past years, the summer's focus will be on "safe fun in the sun." We would like all children to feel comfortable during the time they spend with us here at the Club. Pat Bishop Youth Services Director, Ryan Pratt Program Director, Jen Kuo Program Coordinator, Jennifer Tate Tennis Director, Denise Teague Pre-School Playground Director, Laura Booth Art Director. Counselors: Nikki Tyler, Colby Tyler, Steven Davis, Madison Brainard, Nathan Costello, Jamie Poh, Joey Westerman,

Cecilla Burke and Lorig Purutyian. All staff are certified in CPR & First Aid. If you need to get in touch with your child during the day, please call the game room at 978-897-2474.

The entire staff is eager to begin working with your child/children beginning Monday, June 25th. Thanks for giving us the opportunity to do so. We are confident you will like what you see!

Please don't hesitate to call us with any questions!!!

DATES & HOURS

MONDAY—FRIDAY JUNE 25TH—AUGUST 24TH
8:00AM—5:00PM

Game Room Phone Number: 978-897-2474
Club Office Phone Number: 978-461-2871

Boys & Girls Club Rules

A list of rules has been established for the well-being of all children. We fully expect each child to abide by these rules and each parent or guardian to support the consequences if a child is unable to do so. If an infraction has been committed the child will be given a warning. These warnings will be documented by the counselor of the child and given to the directors of the program as soon as possible. At the director's discretion, continued neglect of the rules may lead to a loss of field trip privileges and the possible suspension or expulsion from the program. Please ensure your child understands the Club's Rules stated below!

CLUB RULES

CHILDREN MUST REMEMBER:

1. Respect counselors and each other. (No out downs)
2. Stay with the group!
3. Keep your hands to yourself!
4. Use appropriate language at all times.
5. No leaving program areas.
6. No gum chewing inside the club.
7. STAFF must walk children across the street.
8. Keep all balls and gym equipment in the gym.
9. All food must be kept inside the snack room.
10. Members must ask Staff to use the phone.
11. Do not go through anyone else's belongings
12. While in the club there is no running outside the gym
13. No members are allowed outside or in the gym unless accompanied by a staff member.
14. Leave personal belongings at home. (i.e. iPod, Cell Phone, Game Systems.)

CLUB PAYMENT POLICY

Program fees must be paid **on the Monday** your child is attending, unless you have made a payment plan with the Youth Services Director. If your child will not be attending our program, you must give us a two-week written notice. We need to know of any cancellations so we can give the reservation to another child. Unless we receive a two week written notice of cancellation you will be responsible for payment of the entire session, if we cannot fill the spot. If your child is attending our program for the whole summer or multiple weeks you may make weekly payments. Questions about your account?

Contact Wendy Allegrone-Leslie or Pat Bishop at 978-461-2871

SEE ATTACHED SHEET!

For Safety's Sake

As mentioned, safety is our main goal, but it has two parts: physical and emotional. Everyone has the right to their own physical space which must not be violated by another child (see rule #3) Also, each child should expect no verbal abuse, which is every bit as dangerous as physical abuse. With this in mind, it is stressed that no "put downs" be used while at the Club. This falls under rule #1.

For safety's sake, attendance will be taken on a daily basis. It is important to know who is present at all times. If you drop your child off after 8:45am, please bring him or her directly to the Club's front desk. We want to be sure that your child is accounted for at all times!

If you are picking a child up early, please send in a note to the counselor who will record the change on his or her daily attendance sheet. If someone other than a parent or legal guardian is to pick up your child, please include that information in the note and be sure their name is included on the Parent Pick Up Form which is handed out on the first day. If it is to be a long-term situation, then one note detailing the time frame. This step is considered a necessary precaution.

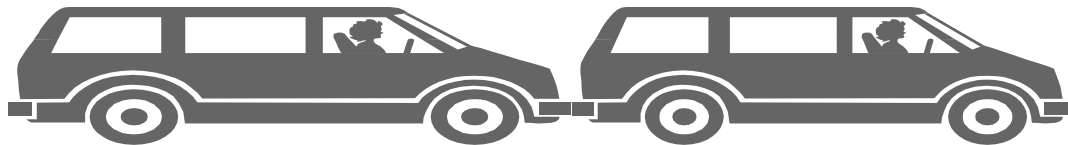
The program does not begin until 8:00 a.m. **No one is allowed to be dropped off before 8:00 a.m.** Supervision of the children cannot be guaranteed until that time! The program ends at 5:00pm. **All children must be picked up by 5:00 p.m.** Repeatedly late pick-up may result in the termination of the program for your child. Since we stress safety throughout the program, it is vital that parents adhere to this procedure. **SEE ATTACHED LATE PICK-UP POLICY**
Thank you for your cooperation.

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BOYS & GIRLS CLUB SUMMER NEWS

S U M M E R 2 0 1 2

Clothing, Sun, Rain & Bugs!



Pick-up & Drop-off Procedures

Due to the nature of our program, the children are active a good portion of the day. For reasons of safety, they should be dressed accordingly. Most importantly, **children should wear sneakers!** Other than that, whatever is comfortable for them and allows freedom of movement is acceptable. Also realize that we often work with paints and other art supplies.

When rain is predicted, it is a good idea to send a change of clothes to camp with your child along with a raincoat and grubby sneakers to play outside in. Mud Soccer, Tug-O-War, and Puddle Splashing are just some of the ways we enjoy mother nature's bath! You may also want to label clothing items with your camper's name.

There is an abundance of sun & bugs at our program. Please protect your child by applying sunscreen and bug spray before coming to the Club. If you wish to pack some extra for the afternoon, please label them and we will see that they are applied again.

THE PICK-UP & DROP-OFF POLICY:

- 1 You **MUST** fill out a Parent Pick-Up Authorization Form on the first day of the week indicating all adults who will be picking up your child/children.
- 2 **DROP-OFF.** Parents, guardians, or babysitters will drop-off children at the Boys & Girls Club. Parents or guardians must come into the Club to drop off your child. **No one is allowed to be dropped off before 8:00 a.m.**
- 3 **PICK-UP.** Pick-Up will take place at The Boys & Girls Club. Parents or guardians must come into the Club to get your child. No phoning in to tell your child you are outside, unless approved by the Youth Services Director. **All children must be picked up by 5:00 p.m.**
- 4 Please park in a marked parking spot. **DO NOT** just pull up to the Club to get as close as possible, as this poses safety risks.
- 5 The children will be instructed not to leave with anyone who is not listed on their pick-up authorization form. If someone else is to pick them up then the directors must have written instructions directly from the parent or legal guardian.

Transportation Policy

The Boys & Girls Club is not responsible for transportation to or from the program. Employees are prohibited from transporting program participants. Field trip transportation will be provided by bus or van unless there is an illness or behavioral problem. If this should happen, the Boys & Girls Club or the Program Directors will bring the child back to the Club and notify the parent/guardian.

Odds & Ends from the Director

- Members should bring a bathing suit and towel every day.
- There will be theme days this summer. They are indicated on our summer calendar of events and are further explained on this newsletter's last page.
- **We do not provide snacks!** Please make sure your child comes with a snack, beverage and lunch. **All food brought to Club needs to be peanut free.** We eat snack at 10:00 and eat lunch around 11:30 each day.
- Please pack a lunch that does not need to be heated or put in the refrigerator.
- Children should wear play clothes. They will get dirty.
- If you need to get in touch with us, please call the Club at 978-461-2871.

DISCIPLINE POLICY

The Boys & Girls Club of Assabet Valley endorses fair and age appropriate program rules, which ensure a safe and orderly environment. Program staff, parents and guardians working together, can teach respect for others, the necessity for group rules and the need for peaceful resolution of differences. Within our program, participants are expected to adhere to the same behaviors that are required within the classroom. The Club Staff have final say over what is considered appropriate or inappropriate behavior.

Examples of Discipline Procedures:

When a child's behavior departs from the program's standards of acceptable behavior, any of the following may take place as deemed necessary by Boys & Girls Club Staff.

Conference with child and staff members, Loss of program privileges, Removal from group, Parents notified, Loss of field trip/special event privileges, Suspension from program. Suspension length can vary from 1 day to permanent suspension and is at the discretion of the Program Director.

SEE ATTACHED SHEET!

Dismissal Policy

For the safety of our participants, employees of the Boys & Girls Club will only release your child to the individuals listed on the Parent Pick Up Form. You may list as many people as you want on this form. If your child needs to be released early due to illness/injury and you are unavailable, as stated in the Medical Policy "If we cannot reach the parent/guardian within 20 minutes, we will call the first person listed on your child's authorization form. A message will then be left with parents/guardians to notify them as to who the child is being sent home with".

Specific written notification is required for all changes in your child's pick-up routine. In addition to a day/date specific note, anyone picking up your child must be listed on the authorization form. For your child's safety, verbal notification is not accepted. If unfamiliar to the staff, the person picking up will be required to show picture identification before the staff dismisses your child. Any changes (including adding or withdrawing names) to the authorization form must be made in writing with the Youth Services Director.

For the safety of the children, the program does not allow children to be signed-in, signed-out, then signed-in again later. Once a child is signed-out, he/she cannot be signed-in again that day, unless approved by the Director.

MEDICAL POLICY

The following policies are for the protection of the participants and the staff at the Summer Program. Unfortunately, the facilities are not conducive to accommodating children who are not feeling well. Our Staff is CPR and First Aid certified and therefore will have the final decision as to when a child needs to be sent home.

For example, your child would be sent home if:

- They are running an elevated temperature (100.0 °F or higher).
- They show signs of any type of rash.
- They have a contagious illness/condition.
- They are nauseous, vomiting or are complaining of a severe headache.
- They receive an injury that requires further medical attention.

Children who are sent home with a contagious illness/condition will not be re-admitted to the program without a doctor's note. For any emergency medical situation, the Maynard Fire Department will be notified first, followed by the parent/guardian. If a parent/guardian is instructed to pick-up a child, transportation for the child must be arranged within the hour. If we cannot reach the parent/guardian within 20 minutes, we will call the first person listed on your child's emergency contact form. A message will then be left with parents/guardians to notify them as to who the child is being sent home with.

Medications

Staff are not allowed to administer any prescription or over the counter medications. Please administer all medications prior to the start of the program. Please do not send your child to the program with any type of medication. If your child is in need of medication in the event of a bee sting please bring this to our attention upon registering your child.

ADDITIONAL PRICING

SWIMMING LESSONS

The Boys & Girls Club is now offering Swimming Lessons to our Full Day Program Participants.

- The fee is \$30/per week. Fee includes transportation, 4-one hour lessons, Red Cross certified swim instructors and small classes.
- A minimum of 10 participants must be signed up for the transportation to take place.
- Swim Lessons will be offered for 5 weeks from July 9th - August 6th.
- Lessons will be offered at Lake Boone in Stow in coordination with the Stow Recreation Department.
- Participants will be evaluated by swim instructors and put in the appropriate level.
- Please indicate on registration form what weeks you would like to register for.

PERMISSIN SLIP

To participate in Swimming Lessons, Golf Lessons or Kayak/Fishing a permission slip must be signed. This is on a first come, first serve basis. **Please be aware of all ages for each trip.**

Craft Fridays

The Cub will be having \$5 craft Fridays. This is different from the regular crafts that will be offered through out the week. Members that want to participate must sign up at the front desk at the beginning of the week and pay the \$5 to reserve their spot. See attached calendar for crafts.

KAYAKING/FISHING

The first 13 members to sign up ages 8-12 will be going kayaking or fishing. The Club will be providing transportation to and from the Club to the Kayak/Fishing locations. The kayak/fishing trips are \$8/per person and fees are due on the day of the trip. The fee includes lifejacket and two hours of kayaking/fishing. All trips will take place at Lake Boon in Stow. The trips are scheduled for Wednesday, June 27th at 10:00 am, Wednesday, July 11 at 10:00 am, Wednesday, July 25th at 10:00 am, Thursday, August 2nd at 10:00 am and Tuesday August 14th at 10:00 am. All members participating must be at the Boys & Girls Club promptly at 8:30am. If members are signed up to go fishing they must bring their own supplies.

JUNIOR GOLF PROGRAM

New this year, the Club is coordinating with Maynard Golf Course to bring our members a Junior Golf Program. One afternoon a week the Club will transport participants to Maynard Golf Course and they will be giving lessons on learning the game of golf. The cost is \$10/trip, and you must have the permission slip signed. The program will take place on
Wednesdays: 6/27,7/11,7/18,7/25,8/15 and 8/22.

ICE CREAM

An Ice Cream truck will be coming to the Club for \$2 per participant. Participants must bring \$2 to get an ice cream. Dates & Times for each of the ice cream outings are posted on the activity calendar.

"Bring a Friend Day"

Bring a friend to the Club on July 2nd & July 30th for FREE! This is your chance to show your friends what the Club is all about. All "friends" must fill out a Parent Pick Up form to attend.

FIELD TRIP & THEME DAY INFORMATION

THEME DAYS

This summer, we have scheduled nine dress-up days in coordination with our Theme Weeks. This summer's dress up days will be:

Dress for the Future, Polka dot, Dress like a clown, Dress like a Hippie, Favorite Sunglasses Day, Red, White and Blue Day, Bandana Day, Super Soaker Friday, Crazy Hat Day, Rock Star Day, Fiesta Day, Sports Jersey Day, Wild West Day, Movie Star Day and Backwards Day.

June 26th: Dress for the future day– What do you think people will wear in the future?

July 3rd: Red, White & Blue Day! How patriotic can you get?

July 10th: Polka Dot Day– Who can wear the most Polka Dots?

July 13th: Dress Like a Clown– How silly and goofy can you dress?

July 17th: Backwards Day– Wear everything you got backwards!

July 20th: Dress Like a Hippie– Bringing back the 70's.

July 24th: Wear your favorite sunglasses!

July 27th: Super Soaker Friday! Bring your best Super Soaker

July 31st: Wear your favorite sports Hat!

August 3rd: Sports Jersey Day! Who is your favorite athlete?

August 10th: Rock Star Day!! Come dressed like a Rock Star.

August 14th: Bandana Day– How many different bandanas do you have?

August 17th: Fiesta Day– Come dressed and ready for our Fiesta!

August 21st: Hollywood Star Day– Come dressed to the club as your favorite Hollywood Star!

August 24th: Wild West Day– Come dressed in your best Wild West outfit!

McDonalds DAY

On Friday, July 6th, Club members will walk to Maynard's Downtown McDonalds. Thanks to owners, Paula and Don Wright, members will get an inside look at how McDonalds operates. Plus members will get an opportunity to help make their own food. Members can bring additional money to purchase menu items. We will be leaving the Club at 11am.

LAKE BOON

Members will be going to Lake Boone in Stow, twice a week as indicated on your events calendar. Please make sure your child has a bathing suit, towel and sun block. Lifeguard will be on duty and will administer a swim test the first day at the Lake to determine how far members will be allowed to swim out.

FIELD DAY WITH CAMP STOW

The Boys & Girls Club will be hosting a "Field Day" at Lake Boone in Stow. Members should bring a bathing suite and towel. Also please make sure you pack a lunch that does not need to be heated up. Water bottle is recommended. Members must be at the Club by 8:30am and wear Black & Orange to represent the Club in all the field games.

FIELD TRIPS

Breezy Water Park

We will be going to Breezy Water Park in Douglas, MA two times throughout the summer. The dates are scheduled for Thursday, July 14 and for Thursday, August 18th. If rain cancels these trips, they will be rescheduled. The children will depart from the Club at 8:45 a.m. and return at 4:00 p.m.

Welcome to Breezy Picnic Grounds Waterslides ... a family owned recreational facility nestled in the heart of the Blackstone Valley National Heritage Corridor in south central Massachusetts.

sets.. Children will enjoy swimming in crystal-clear Whitins Reservoir, riding the waterslides ... including the Tunnel Twister slide (all with unlimited rides!), or just relaxing in the clean well-groomed grounds. For more information: log onto <http://breezysummer.com>.

Children in grades K-6 will travel in groups headed by a staff member. Parents may authorize participants 12 and older to travel the park in the "buddy" system.

Since we'll be spending the entire day at the water park, we recommend that you pack two peanut free snacks and a lunch for your child. Another option you may choose is to send them with some money as food is served on the premises. Other items that should be packed include a bathing suit, towel, and extra set of clothing (you'd be surprised at how many children drench the clothes they wear to the park), water shoes, and sun screen.

Roll on America

On Thursday, July 5th, we will be going to Roll on America in Leominster. We will be leaving the club at 10:00 a.m. and will be returning to the club at 3:00 p.m. Members can bring money as there is an arcade and laser tag area located at the rink. Members must bring a lunch or you may choose to send them with some money as food is served on the premises. Children can also bring their own roller blades or skates.

Carnival Day

On Thursday, July 5th, there will be a blown up waterslide and a huge obstacle course for the members to enjoy. Please make sure your child comes with a bathing suit towel and if needed sun block.

Southwick Zoo

Thursday, July 12th, we will be taking a field trip to the Southwick Zoo. Members will be split up into groups and will be lead through the park by the Club staff. We will be eating lunch at the park, participants should bring a snack and lunch as we will be there for the majority of the day. You can also send your child with money as there are places to buy food and souvenirs. We will be leaving the club at 9:00 a.m. and will be returning at 3:00 p.m.

Georges Island

On Thursday, July 19th, we will be taking a trip to Boston to visit Georges Island. Staff and members will be taking a Harbor Cruise to Georges Island. Once on the Island members will be able to explore old Fort Warren, a Civil War-era fort. Members are encouraged to bring flashlights as they will be exploring dark parts of the old fort. Members can also bring spending money for the snack bar and gift shop. We will be leaving at 9:00 a.m. and returning at 3:00 p.m..

Purgatory Chasm

On Thursday, August 9th, we will be going to the Purgatory Chasm in Sutton. The Purgatory is a unique natural landmark, Purgatory Chasm runs for a quarter of a mile between granite walls rising as high as 70 feet. Popular with picnickers and rock-climbers alike, the Chasm is believed to have its origin in the sudden release of dammed-up glacial melt water near the end of the last Ice Age, approximately 14,000 years ago. We will be leaving the club at 9:00 and returning at 3:00.

Patriots Training Camp

This summer we will be taking a trip to Foxboro, MA to attend the Patriots training camp. There is also a Kidz Zone, with a bunch of blown up obstacles for the kids. In order to participate in the Kidz Zone parents must fill out a waiver form and return it to the Club by Monday, August 1st. Please pack a lunch, water bottle and sunblock. This tends to be a hot day so please bring plenty to drink! **This day is subject to change.**

Drumlin Farm

On August 1st members will have the choice to go to Drumlin Farm. Enjoy a change of pace at Drumlin Farm, where you can explore a real working farm and a wildlife sanctuary all in one day.